**Grant Application, 2018**

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| ***Note****: In this document we provide you with the questions from the Naomi Foundation online grant application. This is for planning and advance preparation purposes only. Please do not submit this document – applications must be completed online at* [naomi.org/apply-for-a-grant](https://naomi.org/apply-for-a-grant). |

Welcome! We are glad to see you have taken the next step in applying for a grant from the Naomi Foundation. We are looking forward to learning more about your meaningful work.

The Naomi Foundation is committed to partnership and purposeful giving with the clear expectation of measureable outcomes. The following philosophical principles cut across all of our giving, and we encourage you to bear these in mind as you develop your application.

Naomi Foundation partnerships:

* Empower educators and promote leadership in education
* Inspire and nurture future generations
* Drive innovation to create meaningful and lasting impact
* Support program growth and sustainability

# General Information

1. What is the focus area of the grant you are seeking? (Choose one)

* Innovative education
* Yiddish in academic and scholarly settings
* Scientific and medical research

1. Project name:
2. Project website, if available:
3. Is the project new or already underway? (Choose one)

* New
* Ongoing

1. In a sentence, describe the project for which you are requesting a grant. (200 characters max)
2. Organization type:

* 501(c)(3)
* Israeli amuta
* Other 501(c)(3) foreign equivalent—please explain: (200 characters max)
* Other—please explain: (200 characters max)

1. Legal name, official address, office phone number, and website (if available) of the organization that would receive the grant (parent organization):
2. Have you or your organization received funding from the Naomi Foundation in the past?

* Yes
* No

If you answered yes, please indicate the name of the project, total amount received, and the grant year(s):

1. What is the grant amount you are you requesting from the Naomi Foundation in USD ($)?
2. What is your project’s total budget for the upcoming grant year (September 2019 through August 2020) in USD ($)?
3. a)Provide the contact information (name, job title, email address, and phone number) for:

* Liaison for this application:
* Project leader:
* Organization CEO/leader (if applicable/different from above):

b) Provide brief bios (1-2 sentences) for the project lead and other key personnel (up to

three people), highlighting their roles and responsibilities.

# Background and Vision

1. **History:** Provide context that will help us to understand why and when your project was conceived and any major accomplishments thus far. (500 characters max)
2. **Purpose:** Describe the need you are meeting or problem you seek to address through your project. What big-picture transformative impact do you hope to achieve? (300 characters max)
3. **Distinctiveness:** What other agencies or projects are doing similar work (describe at least one other)? How does your approach differ from or build on these efforts? (500 characters max)

**Project Structure**

1. **Population:** Describe the people you serve through your project. Who and where are they? How many people will you reach? How will they benefit from your work? If relevant, discuss how your project strives toward diversity and inclusion in the populations you target. (300 characters max)
2. **Staffing:** How many staff members (full and part-time) and volunteers will devote significant time or essential services to the project? List the names and titles (or roles) of those who will support the project on a regular basis. (800 characters max)
3. **Partners:** Who will you need to work with on a regular basis to execute the project successfully? List external partners (organizations, funders, consultants, etc.) and internal associates (other departments or teams within your organization) who will be an integral part of your project along with their roles and responsibilities. (500 characters max)

**Implementation and Evaluation**

1. **Outcomes:** What do you realistically want to happen as a result of your activities? Discuss your criteria for success. Include short and long-term changes you hope to achieve and how this grant request will support your efforts. (600 characters max)
2. **Project Components:** What activities or services will you engage in or provide to achieve your goals? Provide a description, including the scope (how much), frequency (how often), and duration (how long). If applicable, discuss project benchmarks, strategies for achieving them, and/or any challenges you anticipate. (1,500 characters max)
3. **Collaboration with Naomi Foundation:** We consider our grantee relationships true partnerships. Beyond financial support, how do you envision working with the Naomi Foundation to further your goals? (300 characters max)
4. **Project Evaluation:** How will you measure outcomes qualitatively and quantitatively? (1,000 characters max)
5. **Future Vision:** Where do you hope your project will be three to five years from now, and how will you get there? Discuss how you would ideally like to scale up and/or replicate your project, and how you plan to sustain your project (financially and otherwise) over time. (600 characters max)

**Tell Us More! (Optional)**

If you feel you’ve communicated everything you need to about your project in the space above, great! If there’s additional information you’d like to share, you can do so here. We are especially interested in stories that bring your vision and project to life. Is there an anecdote you’d like to impart about how your work inspired someone or made some other tangible impact? Do you want to take us inside your work or paint a picture of your vision in a more narrative way than the form above allows? This is your opportunity to convey your passion and to make us as excited about your project as you are. (1,500 characters max)

**Document Uploads**

1. Your project’s budget, covering only the period from September 2019 through August 2020.

* Please include a list of line item expenses. List each staff line separately, and include % time spent on the project.
* Please include a specific line item list of committed support and expected revenue. For the purposes of this document, please include your grant request from the Naomi Foundation as a highlighted item in the committed support section. Do not list other anticipated/potential support in this section.
* You may refer to our [sample budget](http://naomi.org/wp-content/uploads/2018/08/Sample-Budget-1.docx) in the applicant resources section on our website.

1. Your project’s financial statements for the past two years. These statements may show calendar years or fiscal years.

* Please include a list of line item expenses.
* Please include a list of income, including specific foundation and grant support and any fee for service or investment income.

1. A list of your organization’s board of directors with their affiliations.
2. A copy of your most recent IRS letter indicating your organization’s tax-exempt status.\*

\*For **Israeli *amutot*** please attach your *amuta* determination letter **and** a letter of good

standing.

\*If you are another **foreign 501(c)(3) equivalent organization**, please attach your

documentation here.